



APPALACHIAN THEATRE OF THE HIGH COUNTRY

2023 SCHEDULE OF RENTAL FEES

559 W. King St, Boone, NC 28607 - 828.865.3000 – www.apptheatre.org

THEATRE Capacity: 629

BASE RENTAL RATES	COMMERCIAL	INSTITUTIONAL*	NON-PROFIT**	RESTRICTIONS
Theatre Performance Day	\$750	\$675	\$600	1 Day w/ attendees, Max. 2 shows per day
Add'l Performance Days	\$400	\$350	\$300	Add'l day w/ attendees, Max. 2 shows per day
Theatre Rehearsal Day	\$500	\$450	\$400	1 Rehearsal Day, no audience/attendees

COMMUNITY ROOM Standing Capacity: 113

BASE RENTAL RATES	COMMERCIAL	INSTITUTIONAL*	NON-PROFIT**	RESTRICTIONS
Community Room	\$400 +\$75/add'l hr	\$350 + \$65/add'l hr	\$300 + \$50/add'l hr	5 hour base rental
Community Room add-on to Theatre Rental	\$350 +\$70/add'l hr	\$300 \$60/add'l hr	\$250 +\$50/add'l hr	5 hour base rental

ADDITIONAL LABOR FEES

TYPE OF WORK	RATE	NOTES
Stage, house staff and non-standard custodial crew	\$23/ person, per hour	4 hr minimum call
Security, design/specialty work, master electricians	\$35-\$50/ person, per hour	

ADDITIONAL BOX OFFICE FEES

TYPE OF FEE	FEE	NOTES
Ticket set-up fee	\$75 per unique event	\$50 each additional event
Fees paid by ticket purchasers: \$1.50 per ticket service charge, 6.75% sales tax, add'l 3% fee on credit card purchases		

ADDITIONAL EQUIPMENT FEES

ITEM	RATE	ADD'L DAYS	WEEKLY RATE	NOTES
Piano (includes 1 tuning)	\$300	\$100	\$800	1 tuning required
Add'l piano tuning	\$175	-	-	
4'x 8' Riser (each)	\$25	\$10	\$75	6 available
Pipe & Drape (per Foot)	\$2.50	\$1	\$7.50	60 ft max available
Wired Mics (<5)	\$10	\$5	\$35	Specs in tech info packet
Basic Mic Package (Up to 4 vocal & 4 inst/DI)	\$75	\$25	\$200	Specs in tech info packet
Drum Mic Package (7 mics)	\$75	\$25	\$200	Specs in tech info packet
Full Band Mic Package	\$150	\$50	\$400	Specs in tech info packet
Floor Mic (each)	\$25	\$10	\$75	4 available
Wireless Handheld Mic (each)	\$25	\$10	\$75	4 available
Wireless Lavalier Mic (each)	\$35	\$15	\$110	2 available
Projector & Screen	\$125	\$75	\$500	
Orchestra Pit	\$750	\$150	\$1,500	
Monitor Wedges	\$50	\$20	\$150	6 available
Community Room Sound System	\$100	\$50	\$350	
Bar Tables	\$10	\$10	\$60	8 available
Linens	\$15	\$10	\$90	Ask for availability

BASE RENTAL RATE INCLUDES

- Pre-event/production meeting with staff
- Use of the designated rental space(s) during the contracted rental period for approved activities
- Available sound & stage lighting, chairs & tables
- Available volunteer ushers, ticket takers and standard custodial

NOT INCLUDED WITH BASE RENTAL RATE

- All event related labor, security & stage supplies (gels, tape, etc.)
- Early arrival of cast, crew or patrons outside the contracted rental period
- Nonstandard Box Office and Custodial services as determined by management
- Storage fee of \$50/day will apply to equipment stored outside the contracted rental period

CONTRACT & FINANCIAL REQUIREMENTS

- Completed Facility Request Form
- Fully executed contract & \$150/per day theatre hold or \$50/day community room hold
- \$1,000,000 General Liability Certificate of Insurance as per contract
- Advance payment of all expenses
- Proof of valid 501(c)3 tax exempt status & operating budget under \$5,000,000 to qualify for non-profit rate*
- \$45 fee for each returned check

IMPORTANT INFORMATION

- THEATRE Box Office handles all ticket sales
- Labor rates apply anytime services are rendered by THEATRE staff in excess of base rent provisions.
- LESSEE assumes full responsibility for the character, acts & conduct of all persons acting on its behalf.
- Management determines crew number & call time.
- Only approved personnel may operate THEATRE equipment, including loading doors.
- No glitter, spray adhesive, duct tape, tobacco products, vaping, pyrotechnics, open flames, weapons or firearms allowed on premises.
- All props & sets must be stage ready.
- No painting is permitted on the premises.
- Renters may be expected to provide an agreed number of volunteers to serve as ushers and/or greeters.
- Rates, capacities, and policies are subject to change at any time.

***Non-Profit Rate applies to valid 501(c)3 organizations with budgets under \$5,000,000. **Institutional Rate applies to Government/Educational organizations. Theatre day rental period begins at 9am and ends at midnight. Overtime staff hours apply after 8 hours. Minimum crew call 4 hours. Dinner breaks required. Billable rental time begins and ends with the LESSEE's and their representative's physical presence in the building.**